

Report of RTI Cell of Ranaghat College

Following the RTI Act, 2005 and the guideline of UGC, the authority of Ranaghat College has constituted RTI cell to maintain transparency of information and uphold democratic ideals. It honours the right of learners and citizens to have the proper information in the matters concerning college. RTI cell promptly responds to the applications received by it.

Formation of RTI cell: RTI cell is headed by Principal who acts as the appellate authority and a senior member of the teaching staff of college acts as State Public Information Officer. In addition to them, there are a few members of teaching staff who assist in the functioning of RTI cell of college.

Procedure of application: Application can be made in the following manner:

- a. The applicant may seek information under RTI act about the matters concerning college either in handwritten mode or through online mode.
- b. The application must be addressed either to the Principal or to the SPIO
- c. The requisite fee must be submitted along with the application

Activity: The applications received in the RTI cell are taken into consideration by the members of the cell. The Principal presides over the meeting of RTI cell. The issue raised in the application is meticulously analyzed and requisite action is taken by RTI cell to give the information sought by the applicant as soon as possible. Some applications seeking information about the intake capacity of different courses and evaluation process have been received so far. The RTI cell of college has responded to those applications promptly and satisfied the applicants with timely response.

For further queries please contact:

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